



Godwin Band Booster Meeting Minutes: July 7, 2021

Attendance

Derek Ramsey	Bob Trull	Rachel Angel	David Samson	Melissa Spaulding
Beth Austin	Tania Banerjee	Loma Battles	Becky Bruning	Kelly Domaleski
Melinda Gold	Julie Gordon	Jen Joss	Jacob Krieg	Robin Lownsbury
Maureen Mandeville	Bonnie McCoy	Weihua Qiu	Amy Samson	Martha Shippee
Diana Trull	Mindy West			

At 6:03 PM, the meeting was called to order and minutes were approved from the May meeting.

Mr. Ramsey Update

Calendar:

All members should review the Calendar on the website [here](#) for key dates in August. Details can be viewed by clicking on the events. The Google calendar can be added to your phone, by following the directions on the bottom of the calendar page.

Band Camp – New Members:

Any new band member will be a part of the “Rookie Camp”, where they will attend band camp with leadership prior to the full band rehearsals. Rookie Camp will introduce all new members to marching skills they will need to get them started. New members should make note of the calendar dates, as Rookies start a week earlier.

Band Fees:

All band fees are located on the website [here](#).

Mr. Ramsey plans to setup band fees with the Godwin office to pay online and streamline with school payments. There are two fees: **(1) Godwin school fees** to cover uniforms, and other operating costs and **(2) Booster fees** which cover game day meals and booster membership.

There was discussion on paying fees at a fee night, which presented an opportunity to sell spirit wear, etc. and meet new parents. In lieu of a fee night, Amy Samson suggested a parent meet and greet event during band camp in the commons area. A tentative date of Friday August 27th was set (last full day of band camp). Bob Trull suggested inviting parents to the first home football game

meal to present a welcoming event for new parents. Both will be discussed in detail at the August booster meeting.

Student Attendance:

Mr. Ramsey reminded everyone to review the [handbook](#) for all expectations, including absences. Please note that any unexcused absences will result in an “F” grade. Excused absences must be handwritten from the parent in order for Mr. Ramsey to review (email is acceptable).

In the fall, there are NO rehearsals on Wednesdays. Parents are strongly encouraged to schedule any doctor appointments, etc. on Wednesdays, so that students do not miss rehearsals.

Treasurer’s Report

Operating Budget (Funds in and out): \$26,200.00
Capital Budget (reserve-if needed): \$17,000.00

Bob Shippee (volunteered by Martha Shippee) and Bonnie McCoy volunteered to take part on the audit committee with Rachel Angel. The audit is expected to be completed by the end of August for submission to Henrico County Schools.

Committee leads should submit any budget requests for the 2021-22 season to the Treasurer at Treasurer.gbb@gmail.com.

A budget meeting will be scheduled with the board in August to discuss details.

Committee Reports

Uniforms / Maureen Mandeville:

Marching band fittings will take place during band camp week in evenings or late afternoons. Due to COVID last year, Freshmen and Sophomores will require a first-time fitting, while Juniors and Seniors may have changed measurements. Mindy West and Robin Lownsbury offered to help. Maureen will be reaching out to DeMoulin to discuss using their online cloud-based uniform management system to manage the Jacket fittings, with provided measurements.

There was considerable discussion regarding formal wear for concerts (tuxes and dresses). In years past, formal wear was rented (\$40/year) and stored at Godwin. In order to free up storage space and stay consistent with other Henrico schools, Mr. Ramsey proposed we switch to students purchasing their formal wear. The purchasing fee would be handled separately during school and not included in the initial band fees.

Several parents recommended and endorsed the following approach:

- Juniors and Seniors would have priority over purchasing the concert attire in our storage based on prior fittings. After their needs are exhausted, remaining attire may be offered for donation, since underclassmen may want to purchase new attire.
- The purchasing fees would be pro-rated to factor in rental fees from prior years paid by Juniors (-\$40.00) and Seniors (-\$80.00). Freshman and Sophomores would pay full price.

- At any time, parents can opt to sell privately if their students outgrow the attire, etc.

Chaperone / Robin Lownsbury:

****VOLUNTEERS NEEDED!! Signup Genius request will be coming soon!**

Band Camp:

- 2 Parents (in shifts) outside under canopy for kids that may overheat. Basic First Aid (band aids, etc.) may also be required.
- 5-6 Volunteers to assist with distributing lunches during band camp, including setup and cleanup. Meals are coordinated by the Godwin front office staff.

Football Games:

- Volunteers to assist with game day meals. More will be shared as the season approaches.

The Secretary will send out a Dietary survey form near the end of July. Please make sure to provide any dietary needs (vegetarian, food allergies, nuts/peanuts, gluten, etc.) so the front office can accommodate.

Equipment / Jason West

Jason not present at meeting – Mr. Ramsey provided information:

- The trailer needs to be inspected.
- Both four-wheelers need to be serviced, especially for the October competition, as they would be beneficial for Mr. Ramsey and traffic control personnel. A quote will be sent to the Treasurer.
- Jason is looking into trucks and trailers, with possible room on the trailer for the four-wheelers.

Color Guard / Beth Austin:

Color Guard fittings will take place the week of August 16th. Mrs. Nordin will be cataloging the flags. Captains will be identified by Mr. Mitchell.

Godwin Invitational: 16-Oct-2021 / Jen Joss

****VOLUNTEERS NEEDED!! Signup Genius requests will be shared as the event approaches!**

Godwin will be hosting a band competition with a possible participation of up to 20 bands. The following sub-committees were discussed and leads assigned as follows:

- ***Check-In/Registration*** – Cindy Fournier, Beth Austin
- ***Traffic Coordination/Control*** – **LEAD NEEDED!** Please contact [Jen Joss](#) if interested!
- ***Judges/Director Hospitality*** – Robin Lownsbury and Diana Welles
 - o Should be a hot meal for dinner (i.e., potato bar, tacos, chicken, BBQ, baked goods). Will be served outside to all judges, directors and their staff. Headcount will depend on number of participating bands.
- ***Concessions*** – **LEAD NEEDED!** Please contact [Jen Joss](#) if interested!

- o Possible student volunteers to assist parents, if the school will allow.
- **Programs/Advertising** – Rachel Angel
- **Admission/Merchandise Sales** – Martha Shippee
- **Unit Runners (students)** – Mr. Ramsey
- **Air Grams** – Rachel Angel
 - o Raffle tickets – Rachel Angel has reached out to vendors to coordinate this fundraiser in addition to Air Grams.
- **Announcer** – Mr. Ramsey
- **EMT** – Mr. Ramsey

Ways and Means/Fundraising / Rachel Angel & Martha Shippee:

The fundraising approach will be passive, so we can focus on raising money, without a hard sell to families.

Upcoming Spirit Nights:

- July 26th – Panera (at cross of Lauderdale/W. Broad)
- Aug 18th - Blaze Pizza
- Sep 13th - Panda Express

Car Washes:

****VOLUNTEERS NEEDED!! Signup [here!](#)**

The calendar has been updated with all Car Wash events, which will be broken up by instrument section or guard. Student leads will coordinate with their sections and competition will be encouraged to see who can raise the most money.

Car Washes are scheduled for each Saturday from July 17th – August 21st. Volunteer needs are below. See signup for details.

- 1 Booster lead to open the shed
- Parent volunteers to manage the students from 10am-2pm.

Video and Giving Campaign:

A fundraising video will be posted on Facebook – more details to follow.

Game Day Meals / Diana Trull

****VOLUNTEERS NEEDED!! Signup Genius requests will be shared before the season starts!**

Pending any COVID restrictions, we plan to proceed with arranging game day meals for students. Meals are provided to the band and guard prior to each game on Friday. Cost in the past was \$10/meal, which is incorporated into the Band Booster fee collected at the start of the year. Meals are delivered and are typically pizza, Potbelly sandwiches, Tacos, Lee's Chicken, Chinese, etc. Please fill out the Dietary Survey form mentioned in "Chaperone" section above in case of food allergies.

Diana will order food, receive and set up in the cafeteria. Melissa Spaulding and Robin Lownsbery volunteered to assist with set-up if Diana is absent.

Photography / Barry Krieg

Nothing to report.

New Business

The next band booster meeting will take place on Monday August 9th @ 6 p.m.

The meeting was adjourned at 7:48 p.m.